

HORTON GRANGE PRIMARY SCHOOL

Celebrating Success Together
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Friday 6th January 2017

Suggested E.V. Parents' letter for Key Stage 2.

Dear Parents or Guardians,

As part of Year 3's topic on the Stone Age, we have arranged a visit for 3C to Cliffe Castle on **Tuesday 31st January 2017**. The children will need to be in school for 8.40 am and we expect to return at 3 pm.

All children must wear their school uniform, sensible shoes or trainers and bring a waterproof coat. If your child does suffer from travel sickness, please come in to discuss ways of managing this with his/her teacher.

All children who normally have a school dinner will be provided with a packed lunch from the school canteen - which you have paid for as part of routine school dinner charges. If your child would prefer to bring a packed lunch from home, please complete the slip below.

The total cost of the visit is £8 which should be paid directly via www.parentpay.com if possible. If you have any problems using parent pay, cash for visits can be accepted in the office. If you need to make a cash payment for a visit, you will be asked to sign as proof of payment. This will support us and you in tracking any cash payments made.

We always try to return to school on time, but should the coach be delayed for whatever reason, we need a current contact telephone number so we can inform you of our expected time of arrival. Please complete and sign the consent form below and return it, together with the cost of the visit, as soon as possible. If you have any questions about the visit, don't hesitate to contact your child's class teacher via the office.

Yours faithfully

Miss K Matthews



I give permission for _____ in class _____ to attend the visit to Cliffe Castle.

My child _____ has the following medical condition _____.

My child would like a school packed lunch

My child will bring a packed lunch from home

Parent/Guardian's signature: _____

Emergency contact telephone number: _____

First line of address: _____



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Stephen Lawrence
EDUCATION STANDARD



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